

**MINUTES OF THE MEETING OF THE POLICY, FINANCE & DEVELOPMENT COMMITTEE
HELD AT CIVIC SUITE 2, BROCKS HILL COUNCIL OFFICES, WASHBROOK LANE, OADBY,
LEICESTER, LE2 5JJ ON TUESDAY, 17 JUNE 2025 COMMENCING AT 7.00 PM**

PRESENT

I K Ridley
S S Athwal

Chair
Vice-Chair



Meeting ID: 2887

COUNCILLORS

N Alam
L A Bentley
G A Boulter
J K Chohan
M L Darr
J K Ford
C S Gore
S Z Haq
G G Hunt
P Joshi
K J Loydall

OFFICERS IN ATTENDANCE

D M Gill	Solicitor / Interim Monitoring Officer
E Morgan	Principal Planning Policy Officer
A Thorpe	Head of Built Environment
C Warren	Chief Finance Officer / Section 151 Officer
S Wheeliker	Senior Democratic & Electoral Services Officer

77. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor J Kaufman.

78. APPOINTMENT OF SUBSTITUTES

Councillor J K Chohan substituted for Councillor J Kaufman.

79. DECLARATIONS OF INTEREST

Councillor G G Hunt declared a non-pecuniary interest with regard to item 9 of the agenda, insofar as he was previously a board member of Design:Midlands.

80. MINUTES OF THE PREVIOUS MEETING

By affirmation of the meeting, it was

RESOLVED THAT:

The minutes of the previous meeting held on 25 March 2025 be taken as read, confirmed and approved.

For 11

Against 0
Abstentions 1

81. ACTION LIST ARISING FROM THE PREVIOUS MEETING

None.

82. PETITIONS AND DEPUTATIONS

None.

83. BUDGET MONITORING (Q4 2024/25)

The Committee gave consideration to the report and appendices (as set out at pages 7 – 25 of the agenda reports pack), which presented the outturn position for the Council at the end of Q4 for the financial year 2024/25.

It was moved by the Chair, seconded by the Vice-Chair, and

RESOLVED THAT:

- i) The contents of the report and appendices be noted and forwarded on for Full Council to note;**
- ii) The carry forward of slippage as shown in the Capital projects be approved;**
- iii) The carry forward of budgets as shown in the appendices be approved;**
- iv) The percentages to be applied to bad debt provision in the accounts be noted; and**
- v) The minimum HRA Balance to be 15% of Gross Budgeted Income for 2025/26 be noted.**

For 9
Against 0
Abstentions 4

84. SUNDRY DEBTOR AND REVENUES WRITE OFFS (Q1 2025/26)

The Committee gave consideration to the report and appendix (as set out at pages 26 – 30 of the agenda reports pack), which gave an update on the status of debts written off under delegated powers and sought approval for the write off of debts over £10k.

It was moved by the Chair, seconded by Councillor S Z Haq, and

UNANIMOUSLY RESOLVED THAT:

The contents of the report and appendix be noted, and the write offs over £10k be approved.

In accordance with Rule 6.3 of Part 4 of the Constitution, the Chair moved for the order of business to be altered and taken in the order as reflected in the minutes.

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The order of business be altered, accordingly.

Meeting adjourned at 7:45pm.

85. CONTRACT MANAGEMENT FRAMEWORK

Meeting reconvened at 7:50pm.

The Committee gave consideration to the report and appendix (as set out at pages 104 – 121 of the agenda reports pack), which presented the Council's new Contract Management Framework.

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The content of the report and appendix be noted.

86. ADOPTION OF DESIGN CODE SUPPLEMENTARY PLANNING DOCUMENT

The Committee gave consideration to the report and appendices (as set out at pages 31 – 103 of the agenda reports pack), which sought approval of the Design Code Supplementary Planning Document.

It was moved by Councillor L A Bentley, seconded by Councillor G A Boulter, and

RESOLVED THAT:

The Design Code Supplementary Planning Document (as set out in appendix 1) be approved and adopted.

For 8
Against 0
Abstentions 5

Meeting adjourned at 8:13pm.

Councillor G G Hunt left the meeting at 8:14pm.

87. FORMAL APPROVAL OF THE LOCAL NATURE RECOVERY STRATEGY (LNRS)

Meeting reconvened at 8:16pm.

The Committee gave consideration to the report and appendix (as set out pages 122 – 265 of the agenda reports pack), which sought approval of the Local Nature Recovery Strategy for Leicestershire and Rutland.

It was moved by Councillor G A Boulter, seconded by Councillor K J Loydall, and

UNANIMOUSLY RESOLVED THAT:

i) The content of the report and appendix be noted; and

ii) As a supporting authority The Local Nature Recovery Strategy be approved by the Committee.

88. LOCAL PLAN - LOCAL HOUSING NEED CONSULTATION

The Committee gave consideration to the report and appendices (as set out at pages 266 – 281 of the agenda reports pack), which sought approval for a public consultation on the Local Plan – Local Housing Need.

It was moved by Councillor L A Bentley, seconded by Councillor S Z Haq, and

UNANIMOUSLY RESOLVED THAT:

The Local Plan - Local Housing Need (LHN) be approved for the purposes of public consultation commencing on Friday 20 June 2025, running until Friday 1 August 2025.

89. STANDARDS & ETHICAL INDICATORS (Q4 2024/25)

The Committee gave consideration to the report and appendix (as set out at pages 282 – 292 of the agenda reports pack), which presented the figures for local determination of complaints and ethical indicators for Q4 2024/25.

By affirmation of the meeting, it was

UNANIMOUSLY RESOLVED THAT:

The content of the report and appendix be noted.

THE MEETING CLOSED AT 8.25 pm